



Clay County LAND DISTURBANCE (LD) PERMIT APPLICATION

Planning & Zoning Dept.
234 W. Shrader, Suite C
Liberty, MO 64068
(816) 407-3380

For Office Use Only
Application #: LDP- _____
Parcel ID# _____
Date Received: _____ Fee: _____

Applicant Name:	Phone:												
Email:	Fax:												
Project Type	<table style="width: 100%; border: none;"> <tr> <td style="width: 50%; border: none;">Single-Family Residential Home</td> <td style="width: 50%; border: none;">General Grading/Filling</td> </tr> <tr> <td style="border: none;">Single-Family Subdivision</td> <td style="border: none;">Detached Accessory Structure</td> </tr> <tr> <td style="border: none;">Commercial</td> <td style="border: none;">Other (Describe Proposed Activity)</td> </tr> <tr> <td style="border: none;">Industrial</td> <td></td> </tr> <tr> <td style="border: none;">Utility Extension</td> <td></td> </tr> <tr> <td style="border: none;">Pond Installation/Removal</td> <td></td> </tr> </table>	Single-Family Residential Home	General Grading/Filling	Single-Family Subdivision	Detached Accessory Structure	Commercial	Other (Describe Proposed Activity)	Industrial		Utility Extension		Pond Installation/Removal	
Single-Family Residential Home	General Grading/Filling												
Single-Family Subdivision	Detached Accessory Structure												
Commercial	Other (Describe Proposed Activity)												
Industrial													
Utility Extension													
Pond Installation/Removal													
Project Location	Name of Project or Subdivision: Owner of Record: Property Address: Current Land Use: Proposed Land Use: Total Site Area (Acres): Total Area of Land (Acres) Disturbing Activity*: <small>**"Land Disturbing Activity" means any activity that changes the physical conditions of land form, vegetation and hydrology, creates bare soil, or otherwise may cause Erosion or Sedimentation. Such activities include, but are not limited to, clearing, removal of vegetation, stripping, grading, grubbing, excavating, filling, logging and storing of materials.</small>												
Proposed Activity	Describe the Proposed Work: <hr/> Does Work include any construction or activity in the FEMA-regulated floodplain? <div style="display: flex; justify-content: space-between;"> No Yes </div> <p style="text-align: center;">If Yes, a Floodplain Development Permit also is required from the Clay County Planning and Zoning Department 234 W. Shrader, Suite C Liberty, MO 64068. Call: (816) 407-3380</p>												

Responsible Parties

Property Owner:		
Street:	City:	State/Zip:
Phone: H)	B)	C)
Fax:	Email:	
Engineer(s):	Phone:	Fax:
Company:	Email:	
Street:	City:	State/Zip:
Qualified Erosion Control Specialist*		
Company:	Phone:	
Street:	City:	State/Zip:
Email:	Fax:	
Responsible Contractor(s): Include ALL Contractors responsible for Land Disturbance Activities (septic system, paving, storm sewer, grading, street lighting, landscaping, etc.). <i>Attach additional pages if necessary and include information below:</i>		
General Contractor:		
Contact:	Phone:	Fax:
Street:	City:	State/Zip:
Type of Work:		
Sub-Contractor		
Company Name:	Fax:	
Contact:	Email:	
Phone:	Cell:	
Street:	City:	State/Zip:
Type of Work:		
Sub-Contractor		
Company Name:	Fax:	
Contact:	Email:	
Phone:	Cell:	
Street:	City:	State/Zip:
Type of Work:		

- Qualified Erosion Control Specialist, as defined by Section 151-8.19B of the Clay County Erosion and Sediment Control Regulations, means a person qualified to perform inspections of Erosion and Sediment Control measures. Qualified personnel include a Professional Engineer licensed in the State of Missouri or anyone who has obtained one of the following certifications: CCIS through Stormwater USA, LLC; CISEC through CISEC, Inc; or CESSWI through EnviroCert International, Inc., or equivalent qualifications approved in writing by the Planning and Zoning Director as part of an approved Storm Water Pollution Prevention Plan (SWPPP).

Land Disturbance Application Checklist

Please remit this application along with the following documentation for review by Clay County Planning and Zoning Department, 234 W. Shrader, Suite C., Liberty, MO. 64068. Please allow 10 working days for review. Questions? Please call (816) 407-3380.

Submittal Requirements

Completed Land Disturbance Application

A site-specific Stormwater Pollution Prevention Plan (SWPPP)--Final approved

A site-specific Erosion and Sediment Control (ESC) Plan--Final approved

A site-specific plan for disposal of building materials and litter, concrete washout areas, fuel, chemical and miscellaneous fluids containment, sanitary wastes, and all other pollutants onsite that may have an adverse impact to water quality.

Proposed schedule and contemplated duration of land-disturbing activities on the site

Proposed method of providing performance surety (see below)

A copy of an approved Land Disturbance Permit from the Missouri Department of Natural Resources (MDNR)

Clay County Certification Forms (Completed & Signed)

Owner Authorization Form if property owner is not applying for LD Permit (if applicable)

A copy of a Clay County Floodplain Development Permit (if applicable)

Utility Authorization Form if utility is not applying for LD Permit (if applicable)

Permit Fee

Performance Surety Requirements

1. Generally: disturbed acreage times \$2,000 equals surety amount which can be done by a performance bond, letter of credit, cash escrow or other similar instrument. Maximum will not exceed \$30,000 in ordinary circumstances.

(Acreage amount determined by rounding up to the next whole acre)

Area Disturbed (acres)	X \$2,000 =	Required Performance Surety
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The required surety amount may be increased by the Director by up to 50% from the standard amount depending upon specific nature and scope of project and anticipated disturbance. Upon request and supporting documentation from the owner, the Director may also reduce the standard surety amount if on-site conditions warrant a reduction. Surety for land disturbances can be incorporated into other sureties that may be required of the development.

2. Land disturbance less than one (1) acre does not require a LD permit. Enforcement of code provisions and other methods described in the Erosion and Sediment Control Regulations shall be used to ensure compliance with the County's LD requirements.

Please check the boxes below to acknowledge that you have read and understand the following items.

A pre-construction meeting must be held with the Clay County Planning and Zoning and Highway Departments before any land disturbance begins. Phone: (816) 407-3380
 Land Disturbance Permit Holder must call for inspection after installing perimeter erosion and sediment control devices but before beginning other work on site.
 Soil, sand, rock, or other debris must be kept off the roads and not allowed to enter stormwater systems and if for any reason such debris escapes the construction site, the debris must immediately be removed.
 Vegetative buffers or other protection must be provided along streams, rivers and ponds to avoid erosion of banks and siltation.
 Stabilization measures must be performed within fifteen (15) days in portions of the site where construction activities have temporarily or permanently ceased.
 Designated areas such as preserved buffers must be marked off and protected. Heavy equipment cannot be operated or stored, nor materials handled or stored, within these areas.
 The Stormwater Pollution Prevention Plan (SWPPP) must be posted onsite and updated as necessary and immediately available to inspectors upon request.
 Site must be inspected weekly and after every ½ inch precipitation event by a Qualified Erosion Control Specialist as defined on Page 2 of this application. These inspections and any noted deficiencies must be logged in the SWPPP by date. Deficiencies must be corrected within three (3) days.
 Issuance of the County's Land Disturbance Permit does not exempt the site from State requirements.

I certify that I have reviewed this document and understand I must comply with the Erosion and Sediment Control Regulations of Clay County. I agree to implement and follow the provisions of the Land Disturbance Permit for the construction site. I understand that these requirements will be enforced by Clay County and failure to comply may result in the issuance of a "Stop Work Order" and other penalties until compliance is accomplished. The undersigned shall be responsible for complying with this permit and Clay County Erosion and Sediment Control Regulations.

Print Name:

Signature:

Date:

Application Reviewed By:

Changes Recommended? No Yes

If yes, Revised Application Acceptance Date:

Expiration Date:

Permit Issued By:

Issue Date:

NO LAND DISTURBING ACTIVITIES MAY OCCUR PRIOR TO ISSUANCE OF THE CLAY COUNTY LD PERMIT AND PERMIT FROM THE STATE OF MISSOURI