



CLAY COUNTY

DEPARTMENT OF PURCHASING AND CONTRACT SERVICES INVITATION FOR BID (IFB)

IFB NO.: 35-16
TITLE: Waste Disposal Services
ISSUE DATE: 11/10/2016

PURCHASING SPECIALIST II: ETHEL KITCHELL
PHONE NO.: 816-407-3633
E-MAIL: ekitchell@claycountymo.gov

BID RESPONSES MUST BE RECEIVED BY NO LATER THAN ("CLOSE/RETURN DATE and TIME"):

DECEMBER 6, 2016 AT 2:00 PM CENTRAL TIME

MAILING INSTRUCTIONS: Print the SEALED BID LABEL found in Attachment 1 or type **IFB Number, IFB Title** and **Return Due Date** on the lower left hand corner of the envelope or package. Delivered sealed bids **must** be in the Clay County Purchasing Office prior to the return date and time.

RETURN BID TO: **CLAY COUNTY ~ PURCHASING DEPARTMENT**
ADMINISTRATION BUILDING
ATTN: ETHEL KITCHELL
1 COURTHOUSE SQUARE, 3RD FLOOR,
COMMISSION FRONT DESK
LIBERTY, MO 64068

CONTRACT PERIOD: DATE OF AWARD THROUGH ONE YEAR

DELIVER SUPPLIES/SERVICES/INVOICES FOB (Free On Board) DESTINATION TO THE FOLLOWING ADDRESS:

CLAY COUNTY
COUNTY WIDE

By signing this IFB cover page, the bidder shall hereby declare understanding, agreement and certification of compliance to provide the items and/or services, at the prices quoted, in accordance with all requirements and specifications contained herein and the Contract Terms and Conditions. The bidder shall further agree that the language of this IFB shall govern in the event of a conflict with his/her bid. In addition, the bidder shall further agree that upon receipt of an authorized purchase order from Clay County or when a Contract Resolution is signed and issued by an authorized official of Clay County, a binding contract shall exist between the bidder and Clay County.

SIGNATURE REQUIRED

Company Name		Authorized Representative (Print)		Title	
Street Address		Authorized Signature			
City/State/Zip	County	Date	Company Tax ID No.		
Telephone No.	Facsimile No.	E-Mail			
<input type="checkbox"/> Corporation	<input type="checkbox"/> Individual	<input type="checkbox"/> State/Local Government	<input type="checkbox"/> Partnership	<input type="checkbox"/> Sole Proprietor	<input type="checkbox"/> IRS Tax-Exempt
Vendor Tax Filing Type With IRS (Check One)					

1. INTRODUCTION AND GENERAL INFORMATION

This section of the IFB includes a brief introduction and background information about the intended acquisition for which the requirements herein are written. The contents of this section are intended for informational purposes and do not require a response.

Submittal instructions and Determination of Award information can be found on our website by clicking the following link <https://www.claycountymo.gov/bids/current>

1.1 Purpose:

1.1.1 This document constitutes a request for competitive, sealed bids from prospective bidders for Waste Disposal Services for various locations throughout Clay County in accordance with the requirements and provisions stated herein.

1.1.2 IFB Document Contents: This document, referred to as an Invitation For Bid (IFB), is divided into the following parts:

Section 1:	Introduction and General Information
Section 2:	Scope of Work
Section 3:	Contractual Terms and Conditions Acknowledgement Form
Exhibit A:	Pricing
Exhibit B:	Experience and Expertise
Exhibit C:	Miscellaneous Information

Attachment 1: SEALED BID LABEL

1.2 IFB Questions:

1.2.1 Questions and issues relating to the IFB must be directed to the Purchasing Specialist II, Ethel Kitchell. It is preferred that questions be e-mailed to ekitchell@claycountymo.gov

1.2.2 **All questions and issues should be submitted no later than November 10, 2016.** If not received prior to the aforementioned date, the Clay County Purchasing Agent may not be able to fully research and consider the respective questions or issues.

1.2.3 Bids which are not received in the DP&CS office prior to the official opening date and time shall be considered late, regardless of the degree of lateness, and normally will not be opened. **All bids must be time stamped in at the Commission Front Desk Reception area located at: 1 Courthouse Square, 3rd Floor, Liberty, MO 64068.** Late bids may only be opened under extraordinary circumstances as indicated on our website.

[HTTPS://WWW.CLAYCOUNTYMO.GOV/BIDS/CURRENT](https://www.claycountymo.gov/bids/current)

1.3 Background Information:

1.3.1 This contract was previously awarded on Resolution 2016-330 on November 30, 2015 to Waste Management, formerly Deffenbaugh Industries.

1.3.2 Although an attempt has been made to provide accurate and up-to-date information, Clay County does not warrant or represent that the background information provided herein reflects all relationships or existing conditions related to this Invitation For Bid.

Vendor's Initials: _____

1.4 Estimated Quantities:

- 1.4.1 The quantities indicated in this Invitation For Bid are estimates that pertain to the total aggregate quantities that may be ordered throughout the stated contract period. The estimates do not indicate single order amounts unless otherwise stated. Clay County shall not make guarantees about single order quantities or total aggregate order quantities.
- 1.4.2 The County shall not guarantee any minimum or maximum amount of the contractor's products/services that may be required under the contract. The contractor shall provide products/services on an as needed, if needed basis. The County shall not guarantee any usage of the contract whatsoever.

2. SCOPE OF WORK

This section of the IFB includes requirements as well as desirable attributes and provisions relating specifically to the scope of work requirements of the Clay County Entity. The contents of this section include mandatory requirements that will be required of the successful bidder and subsequent contractor. The bidder is requested to provide responses to the requirements/desired attributes in this section pursuant to the directions identified herein. The bidder's response, whether responding to a mandatory requirement or a desired attribute, shall be binding in the event the bid is accepted by Clay County. The bidder must provide all costs necessary to meet the mandatory requirements and the fulfillment of any desirable attributes by the bidder (if any) in the appropriate sections of Exhibit A, Pricing Pages.

2.1 General Requirements:

- 2.1.1 The contractor must provide waste disposal service, which meets or exceeds the specifications contained in this document.

2.2 Specific Requirements:

- 2.2.1 For the Clay County Park & Recreation Department the Contractor agrees to commence refuse collection no earlier than 8 a.m. and completing no later than 6 p.m. in campground areas, and commencing no earlier than 7:00 a.m. and completing no later than 6 p.m. at all other locations. Speed limits within the Parks are 25 mph on main roads and 15 mph within the campgrounds. All drivers will strictly observe the speed limits. The Contractor agrees to arrange scheduled pick-ups at shop and garage locations to correspond with County hours of operation.
- 2.2.2 The Contractor agrees to use a refuse truck that does not exceed 54,000 G.V.W.
- 2.2.3 The Contractor agrees, at no additional cost, to clean and deodorize on an annual basis, or as needed, all refuse containers supplied.
- 2.2.4 The Contractor agrees, at no additional cost, to paint all containers as required by the County prior to delivery, and to repaint containers every other year, or as necessary due to vandalism or fire, that this Contract is in force.
- 2.2.5 The annual amount to be paid by the County to the Vendor shall be detailed on the Proposal. *A payment schedule shall be determined by the County and the selected Vendor to provide monthly payments roughly proportional to the number of estimated monthly pick-ups.* Listed below are the Separate Department Divisions within each area. Each division shall receive separate itemized billing. The bills can arrive in the same envelope as long as each division receives a separate invoice.
- 2.2.6 During the term of this Contract, Contractor shall collect, remove and dispose of all solid waste generated on County Property, and shall furnish all labor, vehicles, tools, equipment and any other necessary facilities therefore in accordance with the terms and conditions of this Contract, as amended.

Vendor's Initials: _____

- 2.2.7 Contractor shall furnish to the County, and maintain during the time of this Contract, a performance bond acceptable to the County in a sum of FIVE THOUSAND DOLLARS (\$5,000) with good and sufficient surety acceptable to the County and conditioned upon contractor performing his duties and obligations provided for in this Contract. Contractor shall pay the sum of not more than TWO HUNDRED FORTY DOLLARS(\$240) as liquidated damages (since such would not be susceptible of usual methods of ascertainment and proof) to the County for each and every day that the Contractor shall fail or refuse to perform his duties and obligations or to comply with the provisions of the contract document, which said damages shall be deducted from any sum of money that may be due or shall become due to the Contractor under this Contract, and the Contractor shall further pay as liquidated damages the sum of THIRTY DOLLARS (\$30) for each container pickup point which, after investigation by the County, has been determined by it to have been missed on any collection day; provided, however, that the Contractor shall not be charged for a missed collection point if a pickup at any such point is made within twenty-four (24) hours of the appointed pickup date, and provided further that Contractor shall not be so charged, as here-in-above provided, if such failure shall be caused by fire, riots, civil commotion, or acts of God.
- 2.2.8 Contractor hereby agrees to provide backup service as a result of equipment breakdown, illness, work stoppage, or for any other reason he is unable or unwilling to perform the terms and conditions of this Contract. Contractor shall receive compensation for any such backup pickups which he shall be requested to make in the same amount for which the Contractor would be entitled.
- 2.2.9 Refuse collection under the terms of this contract shall be made without regard to holidays or weekends, it being the intent of this Contract that the occurrence of a holiday shall not excuse the said contractor from making the scheduled number of collections.
- 2.2.10 Contractor shall indemnify and hold harmless the County from any liability, claim, damage or cause of action which may be sustained or asserted against the County as the result, directly or indirectly or in any manner, of the performance or failure of performance on the part of Contractor, subcontractor or anyone directly or indirectly employed by them.
- 2.2.11 In the event that Contractor shall fail or refuse to perform his duties and obligations or perform in such a manner as judged unacceptable by Clay County, or shall become insolvent or shall become the subject of a proceeding in bankruptcy (including any proceeding under Chapter 10 or 11 of the Bankruptcy Act), shall become the subject of any proceeding for the appointment of a receiver, or in the event of an assignment by Contractor for the benefit of its creditors, or the taking of its trucks, equipment, vehicles, and other facilities used in connection with the performance of the work under any execution against the Contractor, in such events, the County may at its option upon five days written notice declare the Contractor to be in breach of his Contract and the County may terminate the Contract and declare same canceled and terminated and shall, in addition, be entitled to recover damages and take such other actions and seek such other remedies as may be permitted by the laws of the State of Missouri.

This Contract shall not be assignable or transferable by Contractor, nor shall any services be performed by a subcontractor for Contractor without prior consent in writing to the County.

- 2.2.12 In consideration of the full and complete performance of this Contract by Contractor and all the work and services to be provided hereunder, in conformity with the terms and conditions of this Contract, the County shall pay the Contractor all the sums due him. The annual amount to be paid by the County to the Contractor shall be as described on the Proposal. *A payment schedule shall be determined by the County and the selected Contractor to provide monthly payments* roughly proportional to the number of estimated monthly pick-ups. There are separate Department Divisions using this contract. Each division shall receive separate itemized billing. The bills can arrive in the same envelope as long as each division receives a separate invoice. The divisions are:

Airport & Hwy - Operations: Transportation Manager
Facilities Management
Parks

Vendor's Initials: _____

If billing does not arrive, as stated in this section, the billing will be returned to the contractor for adjustment and the County will not be responsible for lateness of payment. The County pays for services after they are received. Billings, submitted prior to the service being received, will be returned to the contractor for resubmission at the end of the billing period.

- 2.2.13 All solid wastes collected by the Contractor shall be disposed of at a processing facility or disposal area approved by the County and complying with all requirements of the Missouri Solid Waste Management Act of 1972 (Sections 260.200 to 160.245 RSMO) and the officially adopted rules and regulations thereunder.
- 2.2.14 The Contractor shall collect all solid waste containers using the schedule attached hereto as Exhibit 1, which is hereby made a part of this Contract. Clay County may amend this Contract throughout the term of this Contract upon three day prior notice being given to the Contractor. The Contractor hereby agrees that additional pick-ups and/or containers not detailed under Exhibit 1 must be placed and/or serviced by the Contractor if requested by the County and thereafter billed in accordance with the per container pick-up add/deduct price as detailed on the Bid Proposal. In order to minimize the number of containers picked up, the contractor may substitute larger containers than specified, as long as the yards of waste held is the same, and approval has been received from the County. For example a site with three (3) two-yard containers may have one (1) six-yard container substituted, if approved.
- 2.2.15 The Contractor hereby agrees that the County may alter the collection schedule as shown as Exhibit 1 when such change is considered necessary due to public demand fluctuation. When changes are necessitated in the collection schedule, remuneration shall be computed from the rate for an additional pick up or deleted pick up. The County reserves the right to increase or decrease the number of containers at any of the sites. Payment for additional or deleted containers will be at the current rate for the number of containers specified. The County will use any additional containers a minimum of 4 weeks. For containers at the Park's area the County reserves the right to move containers within the Smithville Lake area as is deemed necessary for the operational benefit of the Park's users. The County will provide the Contractor with maps marking the general locations of the containers.
- 2.2.16 This Contract, performance bond, work document, and payment schedule comprise the contract between the parties. The Contractor shall fully comply with all the requirements of each.
- 2.2.17 Either party may terminate this contract by giving 120 calendar days' notice, in writing. There shall be no penalty for termination if such notice is provided.
- 2.2.18 Each statement must show the location of service and dates of service, as well as the cost of service for those locations.

Vendor's Initials: _____

2.3 Schedules (Exhibit 1)

2.3.1 Parks Department Schedule:

Item #1:

Winter Schedule - November 1 to March 1

<u># of 2 yd. Containers</u>	<u>Location</u>	<u>Pick-Up Schedule</u>
2	Little Platte Maintenance Shop	Weekly on Fri.
2	Paradise Pointe Marina	Weekly on Fri.
2	Central Services Maintenance Shop	Weekly on Fri.
2	Camp Branch Maintenance Shop	Weekly on Fri.
2	Crows Creek Maintenance Shop	Weekly on Fri.
3	Camp Branch Marina/Park Office	Weekly on Fri.
3	Golf Course Maintenance Shop	Weekly on Fri.

Spring Schedule - March 2 to April 30

<u># of 2 yd. Containers</u>	<u>Location</u>	<u>Pick-Up Schedule</u>
2	Little Platte Maintenance Shop	Weekly on Fri.
4	Paradise Pointe Marina	Weekly on Fri.
2	Central Services Maintenance Shop	Weekly on Fri.
2	Camp Branch Maintenance Shop	Weekly on Fri.
6	Camp Branch Campground	Weekly on Fri.
2	Crows Creek Maintenance Shop	Weekly on Fri.
2	Crows Creek Picnic Area	Weekly on Fri.
1	Crows Creek Boat Launch	Weekly on Fri.
9	Crows Creek Campground	Weekly on Fri.
2	Camp Branch Sailboat Cove	Weekly on Fri.
3	Camp Branch Marina/Park Office	Weekly on Fri.
6	Golf Course Maintenance Shop	Weekly on Fri.

Summer Schedule - May 1 to September 15

<u># of 2 yd. Containers</u>	<u>Location</u>	<u>Pick-Up Schedule</u>
4	Little Platte Maintenance Shop	Twice weekly Fri&Mon
6	Paradise Pointe Marina	Twice weekly Fri&Mon
2	Little Platte Beach	Twice weekly Fri&Mon
2	Central Services Maintenance Shop	Twice weekly Fri&Mon
6	Camp Branch Campground	Twice weekly Fri&Mon
4	Camp Branch Maintenance Shop	Twice weekly Fri&Mon
2	Camp Branch Sailboat Cove	Twice weekly Fri&Mon
4	Crows Creek Maintenance Shop	Twice weekly Fri&Mon
2	Crows Creek Picnic Area	Twice weekly Fri&Mon
1	Crows Creek Boat Launch	Twice weekly Fri&Mon
9	Crows Creek Campground	Twice weekly Fri&Mon
3	Camp Branch Marina/Park Office	Twice weekly Fri&Mon
6	Golf Course Maintenance Shop	Twice weekly Fri&Mon

Fall Schedule - September 16 to October 31

<u># of 2 yd. Containers</u>	<u>Location</u>	<u>Pick-Up Schedule</u>
2	Little Platte Maintenance Shop	Weekly on Fri.
6	Paradise Pointe Marina	Weekly on Fri.
2	Central Services Maintenance Shop	Weekly on Fri.
2	Camp Branch Maintenance Shop	Weekly on Fri.
2	Camp Branch Sailboat Cove	Weekly on Fri.
5	Camp Branch Campground	Weekly on Fri.
2	Crows Creek Maintenance Shop	Weekly on Fri.
2	Crows Creek Picnic Area	Weekly on Fri.
1	Crows Creek Boat Launch	Weekly on Fri.
9	Crows Creek Campground	Weekly on Fri.
3	Camp Branch Marina/Park Office	Weekly on Fri.
6	Golf Course Maintenance Shop	Twice Wkly Fri&Mon - Oct. 1, weekly on Fri. - Oct. 1- Oct. 31.

Vendor's Initials: _____

Schedules Exhibit 1 continued

2.3.2 **Item #2:** Scheduled Holiday Additional Pick-Ups (to be included on bid sheet)

◆ Memorial Day Weekend			
All locations, Sunday morning	05/28/2017	05/27/2018	05/26/2019
◆ Independence Day Week			
All locations, morning of date	07/05/2017	07/05/2018	07/05/2019
◆ Labor Day Weekend			
All locations, Sunday morning	09/03/2017	09/02/2018	09/01/2019

2.3.3 **Item #3:** Trash Containers with a minimum 40 cubic yard capacity shall be delivered and picked up at the Camp Branch Maintenance Shop and Crows Creek Maintenance Shop on the following dates, unless 24 hour notice is given to delete service. These containers can be in any style or size to make the minimum equivalent of a 40-yd. container. A larger container may be substituted but the price for the service will not be increased.

Delivery	Pick-Up
05/25/2017	05/31/2017
06/30/2017	07/05/2017
08/31/2017	09/06/2017
05/24/2018	05/29/2018
06/28/2018	07/10/2018
08/30/2018	09/05/2018
05/23/2019	05/29/2019
06/27/2019	07/10/2019
08/29/2019	09/04/2019

2.3.4 **Item #4 & #5:** Should the Clay County Park Department require the addition or deletion of a two yard container, for use at the Smithville Lake Project, the cost of this addition or deletion will be based on the cost figure given in Item #1. (Annual cost for scheduled service) Items #4 & #5 on the bid sheet asks for these figures.

2.3.5 The contractor is to diligently pursue collection of all containers on the days herein specified.

2.3.6 Due to the additional trash accumulation, Holiday pickup schedules are to be followed as specifically delineated in the contract, i.e.;

4th of July falls on a Monday; Pickups are scheduled for July 1, the Friday before, Sunday July 3 and Monday July 4. Missing one of these days can allow containers to overflow and trash to accumulate on the ground. This in turn, attracts animals and causes health and safety issues.

2.3.7 Any pickup missed during the “Holiday Period” will be deducted from the monthly invoice at twice the scheduled Holiday rate.

2.3.8 In the event of an emergency and the vendor cannot pick up on a regularly scheduled day (does not include scheduled Holiday periods), the vendor must notify the Assistant County Administrator of Facilities or their designee, by personal contact (e-mail, text or phone messages are not acceptable as “personal” contact) to explain why and to make such arrangements as needed to accomplish the pickups as quickly as possible.

2.3.9 **Item #6** Eastern Parks Maintenance Shop
 Annual Schedule: January 1, thru December 31 One (1) – Eight-yard container. Pick-up schedule will be Weekly on Thursday or Friday.

Vendor’s Initials: _____

<u>Clay County locations</u>	<u>Equipment</u>	<u>Pick frequency</u>
2.3.10 <u>Item #7 Highway Department Schedule</u> – Facility is open Monday-Thursday from 6:30 a.m. to 5:00 p.m. except for holiday weeks, when the facility will be closed on the holiday and open from 6:30 until 3:00 the remaining four days. Highway (HWY)	(1) 4 yard dumpster	every other week
2.3.11 <u>Item #8 Airport Department Schedule</u>	(3) 4 yard dumpster	once a week
2.3.12 <u>Item #9 Childrens Justice Center</u>	(1) 3 yard dumpster	once a week
2.3.13 <u>Item #10 Facilities Management</u>	(1) Compactor (20 yd)	every other week
2.3.14 Clay County Annex	(1) 3 yard dumpster	once a Month
2.3.15 Clay County Detention	(1) Compactor (20 yd)	every other week

- Park Department Addresses for items **2.3.1 & 2.3.9**

Little Platte Maintenance Shop- 1800 NE 176th St. Smithville, MO 64089
(Includes Little Platte Beach)

Paradise Pointe Marina- 2825 NE 180th St. Smithville, MO 64089

Central Services Maintenance Shop- 2207 NE 188th St. Smithville, MO 64089

Camp Branch Maintenance Shop- 6600 NE 176th St. Smithville, MO 64089

(Includes Camp Branch Campground)

Crows Creek Maintenance Shop- 5612 Crows Creek Rd. Smithville, MO 64089

(Includes Crows Creek Picnic Area, Boat Launch, and Campground)

Camp Branch Sail Boat Cove- 4404 Paradise Rd. Smithville, MO 64089

Camp Branch Marina/Park Office- 17201 Paradesian Smithville, MO 64089

Golf Course Maintenance Shop- 18218 Golf Drive Smithville, MO 64089

Eastern Parks Maintenance Shop- 14810 Shady Grove Rd. Kearney, MO 64060

- Highway address for item **2.3.10**

16616 NE 116th St. Kearney, MO 64060

- Airport address for item **2.3.11**

13106 Rhodus Rd. Excelsior Springs, MO 64024

- Children's Justice Center address for item **2.3.12**

351 E. Kansas Liberty, MO 64068

- Facilities Management addresses for item **2.3.13**

115 S. Main St. Liberty, MO 64068

Annex

1901 NE 48th St. Kansas City, MO 64118

Detention

14 S. Water St. Liberty, MO 64068

Vendor's Initials: _____

3. CONTRACTUAL TERMS AND CONDITIONS ACKNOWLEDGEMENT FORM

The undersigned Vendor/Contractor has read, understood, and accepted the Terms and Conditions as published on the Clay County Official Website located:

[HTTPS://WWW.CLAYCOUNTYMO.GOV/TERMSANDCONDITIONS](https://www.claycountymo.gov/termsandconditions)

All terms and conditions as stated shall be adhered to by Vendor/Contractor upon acceptance of contract. Vendor/Contractor enters into this agreement voluntarily, with full knowledge of its effect.

Vendor/Contractor Signature

Date

Vendor/Contractor Name

Vendor's Initials: _____

**EXHIBIT A
PRICING PAGES**

PRICING TABLE 1: REQUIRED PRICING

The bidder shall complete the following pricing table(s) (or in a form similar to the pricing tables) and provide firm, fixed pricing necessary to meet the mandatory requirements of the IFB.

Park Dept Winter Schedule - November 1 to March 1						
	<u># of 2 yd. containers</u>	<u>Location</u>	<u>Pick-Up Schedule</u>	<u>weeks</u>	<u>Price Per Pick</u>	<u>Price Per Month</u>
5.1	2	Little Platte Maintenance Shop	Weekly on Fri	16	\$	\$
5.2	2	Paradise Pointe Marina	Weekly on Fri	16	\$	\$
5.3	2	Central Services Maintenance Shop	Weekly on Fri	16	\$	\$
5.4	2	Camp Branch Maintenance Shop	Weekly on Fri	16	\$	\$
5.5	2	Crows Creek Maintenance Shop	Weekly on Fri	16	\$	\$
5.6	3	Camp Branch Marina/Park Office	Weekly on Fri	16	\$	\$
5.7	3	Golf Course Maintenance Shop	Weekly on Fri	16	\$	\$
Park Dept Spring Schedule - March 2 to April 30						
	<u># of 2 yd. Containers</u>	<u>Location</u>	<u>Pick-Up Schedule</u>	<u>weeks</u>	<u>Price Per Pick</u>	<u>Price Per Month</u>
5.8	2	Little Platte Maintenance Shop	Weekly on Fri.	8	\$	\$
5.9	4	Paradise Pointe Marina	Weekly on Fri.	8	\$	\$
5.10	2	Central Services Maintenance Shop	Weekly on Fri.	8	\$	\$
5.11	2	Camp Branch Maintenance Shop	Weekly on Fri	8	\$	\$
5.12	6	Camp Branch Campground	Weekly on Fri.	8	\$	\$
5.13	2	Crows Creek Maintenance Shop	Weekly on Fri.	8	\$	\$
5.14	2	Crows Creek Picnic Area	Weekly on Fri.	8	\$	\$
5.15	1	Crows Creek Boat Launch	Weekly on Fri.	8	\$	\$
5.16	9	Crows Creek Campground	Weekly on Fri.	8	\$	\$
5.17	2	Camp Branch Sailboat Cove	Weekly on Fri.	8	\$	\$
5.18	3	Camp Branch Marina/Park Office	Weekly on Fri.	8	\$	\$
5.19	6	Golf Course Maintenance Shop	Weekly on Fri.	8	\$	\$
Park Dept Summer Schedule - May 1 to September 15						
	<u># of 2 yd Containers</u>	<u>Location</u>	<u>Pick-Up Schedule</u>	<u>weeks</u>	<u>Price Per Pick</u>	<u>Price Per Month</u>
5.20	4	Little Platte Maintenance Shop	Twice weekly Fri&Mon	18	\$	\$
5.21	6	Paradise Pointe Marina	Twice weekly Fri&Mon	18	\$	\$
5.22	2	Little Platte Beach	Twice weekly Fri&Mon	18	\$	\$
5.23	2	Central Services Maintenance Shop	Twice weekly Fri&Mon	18	\$	\$
5.24	6	Camp Branch Campground	Twice weekly Fri&Mon	18	\$	\$
5.25	4	Camp Branch Maintenance Shop	Twice weekly Fri&Mon	18	\$	\$
5.26	2	Camp Branch Sailboat Cove	Twice weekly Fri&Mon	18	\$	\$
5.27	4	Crows Creek Maintenance Shop	Twice weekly Fri&Mon	18	\$	\$
5.28	2	Crows Creek Picnic Area	Twice weekly Fri&Mon	18	\$	\$
5.29	1	Crows Creek Boat Launch	Twice weekly Fri&Mon	18	\$	\$
5.30	9	Crows Creek Campground	Twice weekly Fri&Mon	18	\$	\$
5.31	3	Camp Branch Marina/Park Office	Twice weekly Fri&Mon	18	\$	\$
5.32	6	Golf Course Maintenance Shop	Twice weekly Fri&Mon	18	\$	\$

Vendor's Initials: _____

Park Dept Fall Schedule - September 16 to October 31						
	# of 2 yd Containers	Location	Pick-Up Schedule	weeks	Price Per Pick	Price Per Month
5.33	2	Little Platte Maintenance Shop	Weekly on Fri.	6	\$	\$
5.34	6	Paradise Pointe Marina	Weekly on Fri.	6	\$	\$
5.35	2	Central Services Maintenance Shop	Weekly on Fri.	6	\$	\$
5.36	2	Camp Branch Maintenance Shop	Weekly on Fri.	6	\$	\$
5.37	2	Camp Branch Sailboat Cove	Weekly on Fri.	6	\$	\$
5.38	5	Camp Branch Campground	Weekly on Fri.	6	\$	\$
5.39	2	Crows Creek Maintenance Shop	Weekly on Fri.	6	\$	\$
5.40	2	Crows Creek Picnic Area	Weekly on Fri.	6	\$	\$
5.41	1	Crows Creek Boat Launch	Weekly on Fri.	6	\$	\$
5.42	9	Crows Creek Campground	Weekly on Fri.	6	\$	\$
5.43	3	Camp Branch Marina/Park Office	Weekly on Fri.	6		
5.44	6	Golf Course Maintenance Shop	Twice Wkly Fri&Mon-Oct.1 Weekly on Fri.-Oct.1-Oct.31	6	\$	\$
5.45		Annual Holiday Service			\$	\$
5.46		Preholiday service add/deduct			\$	\$
5.47		2 yd container: (4 week minimum add/deduct monthly cost)	once per week		\$	\$
5.48		2 yd container: (4 week minimum add/deduct monthly cost)	twice per week		\$	\$
County Locations						
		Location	Pick-Up Schedule	weeks	Price Per Pick	Price Per Month
5.49	1 - 8yd	Eastern Parks Maintenance Shop	weekly on Thur or Fri	52	\$	\$
5.50	4 yd	Highway Department	Every other week	52	\$	\$
5.51	2	Airport Department	once a week	52	\$	\$
5.52	3	Children's Justice Center	once a week	52	\$	\$
5.53	20 yd 1 compactor	Facilities Management	every other week	52	\$	\$
5.54	20 yd 1 compactor	Facilities Management	Rental for compactor			\$
5.55	3	Annex Building	once a month	52	\$	\$
5.56	20 yd 1 compactor	Detention Center	every other week	52	\$	\$
5.57	20 yd 1 compactor	Detention Center	Rental for compactor			\$

Vendor's Initials: _____

PRICING TABLE 2: OTHER REQUIRED PRICING

The bidder must state below all other applicable costs necessary to satisfy the mandatory requirements of the IFB. Unless stated in Exhibit A, the County shall assume that absolutely no other fees or charges, including upgrade fees, will be assessed to the County whatsoever in connection with the Waste Disposal Services herein and to satisfy the IFB requirements.

DESCRIPTION/COMMENTS	UNIT OF MEASURE	UNIT PRICE

Vendor's Initials: _____

EXHIBIT A, continued

PRICING TABLE 3: OPTIONAL PRICING

The bidder may provide firm, fixed pricing for optional features, expansion options and/or enhancements for the proposed Waste Disposal Services solution. Also list any pricing discounts.

DESCRIPTION/COMMENTS	UNIT OF MEASURE	UNIT PRICE

PRICING TABLE 4: FEE SCHEDULE

If additional services are requested by the County, the contractor shall prepare and submit to the County an estimate of the total cost associated with such additional services. The bidder must indicate in the pricing table below the firm, fixed hourly rates for the personnel job classifications that may be necessary to fulfill the requirements of the IFB.

**TASK/PERSONNEL BREAKDOWN
SCHEDULE OF HOURLY BILLING RATES FOR SERVICES**

PERSONNEL CLASSIFICATION	TYPICAL WORK TASKS	HOURLY RATE

Optional: During the course of the contract year, the using departments may need to order items not specifically listed above. Please state below, any discounts for such purposes, from your listed prices.
 _____% Discount off list price

Vendor's Initials: _____

**EXHIBIT B
Experience and Expertise**

The evaluation of the bidder's experience and expertise shall be subjective based on the requirements stated herein. Therefore, the bidder should present detailed information regarding current and/or prior experiences in providing the services and expertise of the organization as well of its personnel. The County shall have the right to use the information provided herein, including information gained from any other source, in the evaluation process.

B.1 EXPERIENCE:

A MINIMUM of one (1) years' experience is required of the successful bidder, in similar services, as described in the scope. Experience and references provided by bidders shall be verified and will be a significant factor in the evaluation. Bidders should provide the information below.

How many years has your company been in the Waste Disposal business?

List a minimum of three (3) references showing contracts held by your company providing the same or similar services for other public entities, local governments or private companies.

Reference # 1 of 3	
Company/Organization Name:	
Address:	
Name of Contact and Title:	
Email Address:	
Telephone Number:	
Contract or Service Period (dates of services):	

Reference # 2 of 3	
Company/Organization Name:	
Customer Name:	
Address:	
Name of Contact and Title:	
Email Address:	
Telephone Number:	
Contract or Service Period (dates of services):	

Reference # 3 of 3	
Company/Organization Name:	
Customer Name:	
Address:	
Name of Contact and Title:	
Email Address:	
Telephone Number:	
Contract or Service Period (dates of services):	

Vendor's Initials: _____

**EXHIBIT C
Miscellaneous Information**

C.1 LOCAL GOVERNMENT USE (COOPERATIVE PROCUREMENT):

1) This section is optional, it will not affect bid award. If the County awarded you the proposed contract, would you sell under the prices and terms of this Contract to any Municipal, County Public Utility, Hospital, Educational Institution, or any other non-profit organization having membership in the Mid-America Council of Public Purchasing (MACPP) or Mid-America Regional Council (MARC) and located within the Greater Kansas City Metropolitan Trade Area? (All deliveries shall be F.O.B. Destination and there shall be no obligations on the part of any member of said Council to utilize this Contract).

YES_____ NO_____

INITIALS: _____

2) Sales will be made in accordance with the prices, terms, and conditions of the Invitation For Bid and any subsequent term contract.

3) There shall, however, be no obligation under the cooperative procurement agreement for any organization represented by MACPP or MARC to utilize the bid or contract unless they are specifically named in the Invitation For Bid as a joint participating entity.

4) All sales to other jurisdictions shall be made on purchase orders issued by that jurisdiction. All receiving, inspection, payments and other contract administration shall be the responsibility of the ordering jurisdiction.

5) The Purchasing Agent shall be responsible to handle the solicitation and award the contract. The Purchasing Agent shall have the sole authority to modify the contract and handle disputes regarding the substance of the contract. The Purchasing Agent shall be the Buyer of Record, Clay County, Missouri.

6) Each jurisdiction that is a party to the joint bid has authority to act as Administrative Contracting Officer with responsibility to issue purchase orders, inspect and receive goods, make payments and handle disputes involving shipment to the jurisdiction.

C.2 WEBSITE INFORMATION:

1) Does your company have a website? YES_____ NO _____

2) If yes please provide the website address:
www. _____

3) Can product(s) be ordered from that website? YES_____ NO _____

4) Can we receive the pricing you have quoted us, when ordering from the website?
YES_____ NO _____

Vendor's Initials: _____

EXHIBIT C, continued

C.3 EMPLOYEE BIDDING/CONFLICT OF INTEREST:

Bidders who are elected or appointed officials or employees of Clay County or any political subdivision thereof, serving in an executive or administrative capacity, must comply with sections 105.450 to 105.458, RSMo, regarding conflict of interest. If the bidder or any owner of the bidder’s organization is currently an elected or appointed official or an employee of Clay County or any political subdivision thereof, please provide the following information.

Name and title of elected or appointed official or employee of Clay County or any political subdivision thereof:

If employee of Clay County or political subdivision thereof, provide name of Clay County entity or political subdivision where employed:

Percentage of ownership interest in bidder’s organization held by elected or appointed official or employee of Clay County or political subdivision thereof:

 %

Vendor’s Initials: _____

**ATTACHMENT 1
SEALED BID LABEL**

PLEASE ATTACH LABEL TO OUTSIDE OF BID PACKAGE

SEALED BID RESPONSE ENCLOSED

DELIVER TO:

Department of Purchasing & Contract Services
1 Courthouse Square, 3rd Floor,
Commission Front Desk
Liberty, MO 64068

BID # 50-16 DATE: DECEMBER 6, 2016

BIDS MUST BE RECEIVED BEFORE 2:00 P.M. CENTRAL TIME

DESCRIPTION: WASTE DISPOSAL SERVICES

ATTN: ETHEL KITCHELL

SPECIFY VENDOR NAME: _____

SPECIFY VENDOR'S CITY, STATE LOCATION: _____

Vendor's Initials: _____