

Minutes

AD HOC Committee on Capital Grants

Developmental Disabilities Resource Board of Clay County

July 15, 2015

Tom Bradley called the meeting to order at 4:00pm. Present at the meeting were Steve Elliott, Tom Bradley, Charlie Washburn, Andrea McKown, Jill Bartlett, Bess Bonwits, Holly Wilmes, Stacy Bake, Sally Cook, Wendy Witcig, Jim Huffman and Laurie Brewer.

Tom began the meeting by reminding those present we were there to talk about a one-time Capital Grant program for agencies funded by the Clay County DDRB. And, while we may choose to do it again that is not the intent of today's meeting.

After introductions, Tom began to go through the proposed application for funding with those present. The only editorial change was to add a letter to locations. Questions arose regarding the items the board is looking for in the applications. Tom assured them we want to keep it as simple as possible.

Tom then reviewed another aspect of the grant having to do with the ability of the agency to fund any additional operating costs because of the grant. As example Tom said if we fund a van can you afford a driver. If not you should not submit the request.

The next question came regarding a timeline for funding. Brian suggested that a date of one year from the date of the funding the money should be spent. Brian also suggested that upon rewarding the grant the award will include an agreement regarding how the agency will demonstrate that the funds were spent as intended. Charlie noted that the grant was restricted to Clay County agencies and hoped the Board would consider other applicants. He went on to describe Ideal Industries as leasing space from the Ray County DDRB but serves 18 people from Clay County.

Tom then reviewed his intent that the Board approve the grants and the format at the July meeting and that agencies will be given an opportunity to apply during August and that grants will be awarded in October. Brian suggested that Charlie submit his request for funding to the Board as it did not meet the purpose of the grants discussed today. Tom asked if there were any other questions. Wendy thanked the Board for this opportunity to which all agreed it was a great idea.

The meeting adjourned at 4:45pm

Respectfully submitted,

Brian O'Malley, Administrative Director