

**Minutes of the Developmental Disabilities Resource Board Meeting  
Of Clay County  
November 18, 2014**

**Bill Taylor called the meeting to order at 6:30 pm on November 18, 2014 at the executive offices at 920 S. Kent Liberty, Missouri. Present at the meeting were Tom Bradley, Steve Elliott, Alan Naylor, Heath Roberts, Gary Steinman, Pat Schoenrade, Bill Taylor. Excused were Bob Boydston and Linda Thomas.**

**GUESTS:**

<b>Barbara Griggs</b>	<b>CCI</b>	<b>Jim Huffman</b>	<b>CCI</b>
<b>Dale Herrick</b>	<b>Immac</b>	<b>Julie Grower</b>	<b>Immac</b>
<b>Stacie Batcher</b>	<b>Immac</b>	<b>Randy Hylton</b>	<b>VSI</b>
<b>Wendy Witcig</b>	<b>ESMW</b>	<b>Mark Riley</b>	<b>ESMW</b>
<b>Jill Bartlett</b>	<b>NEEC</b>	<b>Kim Baggette</b>	<b>CCVI</b>
<b>Betsy Keleher</b>	<b>CEADD</b>	<b>Mary Jill Webber</b>	<b>NTRC</b>
<b>Clay Berry</b>	<b>Alphapointe</b>	<b>Anita Hartman</b>	<b>CHS</b>
<b>Joan Ibale</b>	<b>TNC</b>	<b>Sally Cook</b>	<b>CCVI</b>

**APPROVAL OF THE MINUTES**

**Tom moved for approval of the October 27, 2014 board minutes. Pat seconded and the vote to approve was unanimous. The minutes of the November 3, 2014 Finance Committee were moved for approval by Alan and seconded by Pat. The vote for approval was unanimous.**

**TREASURER'S REPORT**

**Steve presented the TCM balance sheet which showed total assets of \$573,556.59 and equities/liabilities of \$573,556.59. For October income was \$195,406.40 with expenses of \$188,729.45 for a net of \$6,676.95. For the year income is \$1,978,039.19 and expenses of \$1,749,454.19 for a year to date net of \$228,585.00. The DDRB Balance sheet shows assets of \$7,298,741.08 and liabilities of \$7,298,741.08. Income for the month was \$55,259.37 with expenses of \$353,517.46 for a loss of \$298,258.09. Through October income for the year is \$4,838,536.75 with expenses of \$4,337,005.81 for a net of \$501,530.94. Following the report Alan**

**moved approval of the Treasurer’s Report and Gary seconded. The vote for approval was unanimous.**

**ADMINISTRATIVE DIRECTOR’S REPORT**

**Brian called the Board’s attention to the report in their packet and asked that they read it carefully. Brian asked the agency directors to take home their application binders. Brian reported on a dysfunctional thermostat by way of reporting what a good deal we had with Climate Control by not having a “truck fee”.**

**COMMITTEE REPORTS**

**EXECUTIVE COMMITTEE**

**Bill asked Brian to present some options for a holiday dinner. Then Bill confirmed that there was interest in having a dinner and a date was determined for December 9<sup>th</sup> at 6pm. Bill then reminded the Board that traditionally there was no meeting in December. Bill asked for a motion to cancel the December meeting and Tom Bradley moved to cancel the meeting. Gary seconded and the vote passed unanimously.**

**FINANCE COMMITTEE**

**Steve presented the awards to the agencies and asked for approval of the following: (includes DMH Waiver)**

<b>Alphapointe</b>	<b>\$31,321.00</b>
<b>CEADD</b>	<b>\$51,737.00</b>
<b>CCVI</b>	<b>\$58,798.00</b>
<b>Concerned Care</b>	<b>\$898,975.00</b>
<b>Della Lamb</b>	<b>\$786,106.00</b>
<b>Immacolata</b>	<b>\$302,717.00</b>
<b>NEEC</b>	<b>\$350,756.00</b>
<b>RIKC</b>	<b>\$10,208.00</b>
<b>TNC</b>	<b>\$62,283.00</b>
<b>ESMW</b>	<b>\$294,000.60</b>
<b>VSI</b>	<b>\$1,569,434.00</b>
<b>NTRA</b>	<b>\$23,000.00</b>

**Total: \$4,439,364.99**

**Steve presented the agency awards as a motion for approval by the Board. Tom moved for approval and Pat seconded. By roll call the vote to approve was unanimous.**

**Tom reviewed the Banking recommendation to change to Commerce Bank which offered the greatest services with the lowest fees. Tom moved the Board approve the change and Heath seconded the motion. The motion passed unanimously.**

**SERVICES COMMITTEE - no report**

**LONG RANGE PLANNING**

**Gary reported that the property appraisals have been delayed due to illness of the appraiser.**

**BOARD OWNED PROPERTY COMMITTEE**

**Alan called the Board's attention to the group home inspection report. He noted that a water heater was replaced by Concerned Care's staff. Alan is still awaiting a third bid on remodeling the bath at Flora House. Alan noted the report included a request to perform repair and tuck work on the brick on the front of Sherwood and Northland House. Alan moved that the work be approved and funds not to exceed \$2500.00 appropriated to do the work. Tom seconded and through a roll call vote the motion passed unanimously.**

**TCM REPORT**

**Anita called the Board's attention to the report she had provided. Anita reported there is one more case manager to hire. The staff have transferred all but 100 of the cases from the KCRO. She specially wanted to note what a great party the staff had for consumers on Halloween. Bill thanked Anita for the progress toward the 1,000 case number.**

**OLD BUSINESS- None**

## **NEW BUSINESS**

**Tom brought up the plans to solicit the services for a new auditor's services. Bill reminded that this is a 3 year agreement. Tom explained we were calling upon all the auditors the agencies use as we know they will work with non-profits.**

## **GUESTS COMMENTS:**

**Jill announced that their recent fundraiser had netted \$22,000.**

**Wendy expressed thanks to the Board for its support and invited the Board to come by Easter Seals to see some of the art work on display that included an award winning painting.**

**Dale expressed his thanks for the help Brian gave him in resolving his issues with the budget proposal. Dale reminded everyone that this was his last DDRB meeting although he will be helping out at Immacolata as needed.**

**Clay expressed thanks for the site visit by Pat and the support of the board.**

**Randy reported on the committee looking at aging issues. It was well attended including board member Bob Boydston. Another meeting is set for January. Randy reported that no one from the Senior Services board attended but will be invited. Brian offered to follow up on that invitation. Randy also indicated that CHS staff were not using the parking spaces he had set aside so he was rescinding his offer of parking.**

**Brian invited all in attendance to stay and thank Bill for his leadership and service with cake and punch.**

## **ADJOURNMENT**

**The meeting adjourned at 7:45 pm.**

**Respectfully submitted  
Brian O'Malley**